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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Language and Area School

FROM : Acting Deputy Chief, Area Training

SUBJECT: Weekly Activities Report

DATE: 25 October 1961

A. SIGNIFICANT ITEMS

None to report.

B. OTHER ACTIVITIES

1. An unsolicited statement of an FSO registrant on the latest FSI Regional Seminar on China offered strong endorsement of the value of that area training course which we helped to shape to fit Agency needs. This FSO re-tread declared his whole viewpoint on China had been altered as a result of the two-week seminar.

25X1A 2. The completed survey of cleaning needs observed by AT personnel in their areas of the building centered on needed improvements in the cleanliness of the classrooms and maintenance of all floors. In addition, improvement of the condition in the ladies' rest room and an end to the cluttered state of the building entry way were also cited. The survey has been turned over to [REDACTED] as an aid to him in spurring improvement in the general char force.

25X1A 3. [REDACTED] influenza-grippe bug bit more sharply than he first thought, but he expects to be back on duty 30 October. The rest of his family remains in good health.

25X1A 4. By his continuing support of the International Mail service [REDACTED] continues to supply us with evidence of his labors in maintaining the very tight schedule of his progress through South America, and of his indefatigable coverage of colored slide subjects.

[REDACTED]

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